



Position Overview

Volunteers at Aim High are integral to ensuring an Aim High site runs smoothly and delivers high quality programming & events. Volunteers, typically High School students in 9th or 10th grade, work closely with Site Directors and the Campus Coordinator to support with administrative duties, site logistics, and organization. Aim High Volunteers receive ongoing support & mentorship from Site Directors and the Campus Coordinator during the six-week summer program. This role is ideal for Aim High alumni and other high school students interested in developing their professional skills before they are eligible to apply for the High School Internship.

DUTIES AND RESPONSIBILITIES

- Support with essential daily systems
 - Take student attendance
 - Call families to check on absent students
 - Support with snack and lunch delivery
 - Deliver technology (laptops, projectors, etc.) to classrooms as needed, using the Tech Checkout System
 - Keep site materials (markers, books, paper, etc.) organized
- Bring Aim High Magic to Life
 - Create posters and signs to decorate the school
 - Participate in College Tours and field trips as needed
 - Provide logistical support to academic classes and afternoon activities as needed

QUALIFICATIONS

- We seek High School students who are driven, organized, and possess strong communication skills.
- Fluency in Cantonese and/or Spanish may be a plus.

DATES AND HOURS

- The volunteer schedule is flexible; specific hours will be agreed upon with the Site Directors.
- Please see aimhigh.org for program dates, which vary by site or region.

APPLY ON OUR WEBSITE: AIMHIGH.ORG | SEND QUESTIONS TO APPLY-TO-TEACH@AIMHIGH.ORG